**Transfer Request Form نموذج طلب نقل**

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| **Employee Nameاسم الموظف** |  | | |
| **Departmentالقسم** |  | **Designation**  **المسمى الوظيفى** |  |

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| **I would like to move to أرغب فى الإنتقال إلى** | |
| **Position الوظيفة** |  |
| **Locationالموقع** |  |

Reason for request: سبب الطلب

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Date of the request: تاريخ الطلب

Employee signature توقيع الموظف

**Supervisor's Comments: تعليق المدير المباشر**

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| **Dateالتاريخ** |  | **Supervisor Signatureتوقيع المدير المباشر** |